

The School of Public Health has the following job opening:

## Coordinator of the Graduate School "Health Policy and Systems in Uncertainties"



**ID: Wiss22986**

- Start: as soon as possible
- fulltime
- salary according to Remuneration level 13 TV-L
- fixed-term

The School of Public Health is looking for a coordinator for the Graduate School "Health Policy and Systems in Uncertainties" with 100 % of standard working hours. The School of Public Health is establishing a new graduate school as part of the university-wide Excellence Initiative "Modes of Navigating Uncertainties - Preparing Societies for the Future". The graduate school is to deal with uncertainties from a theoretical as well as methodological perspective in the field of health policy and health systems. These fields are constantly and increasingly confronted with situations characterised by considerable uncertainties. Uncertainties are situations defined by a lack of knowledge in the sense of cause-effect relationships and probabilities and/or by affective-cognitive components of uncertainty. The graduate school aims to apply an interdisciplinary perspective to the design of health policy and the study of health systems under such uncertainty in order to better understand its consequences for health systems' resilience and capacity to act as well as ultimately for population health. Using the example of current crises, an international/European perspective will be used to investigate how health systems use or (re)produce uncertainties and how their capacity to act under conditions of uncertainty can be improved.

### Your Tasks

coordination (60 %):

- coordination of the Graduate School and management of the current business of the Graduate School
- financial planning of the Graduate School and development/implementation of procedures for the allocation of funds
- supporting and organising the doctoral student selection process
- organisation of symposia/workshops
- cooperation with internal and external

### Your Profile

**We expect**

- academic degree in public health, social sciences or related areas of expertise (in all cases, connections to the research field of health sciences must be shown)
- PhD in health science or related field (minimum grade: magna cum laude)
- relevant research experience in public health (preferably related to health policy or health systems)
- professional experience in science management

institutions, especially with the faculties of the Cluster(s) of Excellence and the international partner universities

- networking on behalf of the Graduate School
- public relations

research (35 %):

- advising and supporting the doctoral students of the Graduate School in terms of subject matter and methodology
- development and implementation of an interdisciplinary research colloquium
- independent research on health policy and systems in uncertainty
- publication of scientific publications
- preparation of the final report

administration (5 %):

- participation in faculty committees

- fluent German and English (oral and written)
- knowledge/experience in the promotion of young researchers
- ability to work analytically and conceptually
- initiative and organisational skills

#### **Preferred experience and skills**

- research on "crises" in the context of health is an advantage
- scientific publications; also in international journals
- experience in interdisciplinary teamwork
- experience in gender and diversity management
- international cooperation / networks
- knowledge of both qualitative and quantitative methods of empirical social research

## We offer

- salary according to Remuneration level 13 TV-L
- fixed-term (limited until 31.12.2026) (§ 14 (1) number 1 of the TzBfG)
- fulltime
- internal and external training opportunities
- variety of health, consulting and prevention services
- reconcilability of family and work
- constant place of work (Bielefeld) without travel activities
- flexible working hours
- job ticket for regional public transport network, good transport connection
- supplementary company pension
- collegial working environment
- open and pleasant working atmosphere
- exciting, varied tasks
- modern work environment with digital processes
- various offers (canteen, cafeteria, restaurants, Uni-Shop, ATM, etc.)

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Bielefeld University has received a number of awards for its achievements as an equal-opportunity employer and has been recognized as a family-friendly university. The university welcomes applications from women. This is particularly true with regard both to academic and technical posts as well as positions in information technology as well as the skilled crafts and trades. Applications are handled according to the provisions of the state statutes on equal opportunity. Applications from suitably qualified handicapped and severely handicapped persons are explicitly encouraged.

At Bielefeld University on request positions can be carried out with reduced working hours as long as this does not conflict with official needs.



# Application Procedure

We are looking forward to receiving your application. For full consideration, your application should be received via either email (a single PDF document is required) sent to [dekanatssekretariat.gesundheit@uni-bielefeld.de](mailto:dekanatssekretariat.gesundheit@uni-bielefeld.de) or post (see postal address). Please mark your application with the identification code: Wiss22986. Please note that the possibility of privacy breaches and unauthorized access by third parties cannot be excluded when communicating via unencrypted e-mail. For Information on the processing of personal data [click here](#).

**application deadline: 30.04.2023**

## Contact

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